

# Minutes

## Cleveland Scout Group

### Celebration and Annual Report Presentations 2020



<b>Date</b>	Monday 18 <sup>th</sup> May 2020					
<b>Time</b>	<b>From:</b> 6:30pm <b>To:</b> 8:00pm					
<b>Venue</b>	On-line ZOOM meeting					
<b>Attendees</b>	Members of Cleveland Scout Group, Community Members and VIP's (as per ZOOM check in)					
	<table border="1"> <thead> <tr> <th>Voting Members</th> <th>Non-Voting Members</th> </tr> </thead> <tbody> <tr> <td> <ul style="list-style-type: none"> <li>• Andy Hall (Group Leader)</li> <li>• Doug Ross (Chairman)</li> <li>• Kerryann Ross (Treasurer)</li> <li>• Julie Sutton (Secretary)</li> <li>• Leigh Dower (Media/parent)</li> <li>• Paul Seuss (Leader)</li> <li>• Julie Bennell (Leader)</li> <li>• Owen (Leader)</li> <li>• Tara (Bilby) (Leader)</li> <li>• Tom Taranto (Komo) (Leader)</li> <li>• Ross Hunter (Rama) (Leader)</li> <li>• Tam Hill (Akuna) (Leader)</li> <li>• Yogi (Leader)</li> <li>• Ann (parent)</li> <li>• Ric (parent)</li> <li>• Brad White (parent of Jackson)</li> <li>• Adam (parent of Tyler)</li> <li>• Wendy (parent of Tyler)</li> <li>• Jo McKinnon</li> <li>• Jem Bridges (parent of Oliver)</li> </ul> </td> <td> <ul style="list-style-type: none"> <li>• Paul Tuckwood DSL</li> <li>• Councillor Wendy Boglary</li> <li>• Amelia Day (Scout)</li> <li>• Annette (lions Capalaba)</li> </ul> </td> </tr> </tbody> </table>		Voting Members	Non-Voting Members	<ul style="list-style-type: none"> <li>• Andy Hall (Group Leader)</li> <li>• Doug Ross (Chairman)</li> <li>• Kerryann Ross (Treasurer)</li> <li>• Julie Sutton (Secretary)</li> <li>• Leigh Dower (Media/parent)</li> <li>• Paul Seuss (Leader)</li> <li>• Julie Bennell (Leader)</li> <li>• Owen (Leader)</li> <li>• Tara (Bilby) (Leader)</li> <li>• Tom Taranto (Komo) (Leader)</li> <li>• Ross Hunter (Rama) (Leader)</li> <li>• Tam Hill (Akuna) (Leader)</li> <li>• Yogi (Leader)</li> <li>• Ann (parent)</li> <li>• Ric (parent)</li> <li>• Brad White (parent of Jackson)</li> <li>• Adam (parent of Tyler)</li> <li>• Wendy (parent of Tyler)</li> <li>• Jo McKinnon</li> <li>• Jem Bridges (parent of Oliver)</li> </ul>	<ul style="list-style-type: none"> <li>• Paul Tuckwood DSL</li> <li>• Councillor Wendy Boglary</li> <li>• Amelia Day (Scout)</li> <li>• Annette (lions Capalaba)</li> </ul>
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<b>VIP's</b>	Councillor Wendy Boglary, Paul Tuckwood DSL					
<b>Item</b>	<b>Agenda Item</b>	<b>Action Required</b>	<b>Presented by</b>			
<b>1</b>	Welcome and Introduction	<ul style="list-style-type: none"> <li>• Acknowledgment of Country</li> <li>• Opening Prayer – Andy Hall</li> <li>• Apologies: Rae Boyd (Quokka)</li> </ul>	<b>Andy Hall</b>			
<b>2</b>	<b>Group Leader Report</b>	<ul style="list-style-type: none"> <li>• About this time last year, we started building our Den, with the project capably led by Doug Ross</li> </ul>	<b>Andy Hall</b>			

		<ul style="list-style-type: none"> <li>• We moved in in August</li> <li>• Opening Ceremony in October 2019</li> <li>• Thanks and acknowledgement given to <b>Phoenix leader members</b>, those who saw us through the fire, the recovery and to the opening of the Den. (Julie, Paul, Tom, Neil, Owen and Rae, the committee Doug and Kerryann and councillor Wendy Boglary)</li> <li>• Five New Leaders: Tara Froelich and Tammy Becker (Joeys), Kaylee Chidley (Cubs), Tam Hill and Stewart Miller (Scouts)</li> <li>• Departure of Leaders: Rochelle Voller (Joeys) due to job change and Jess Dean (Cubs) when she transferred to Rochedale.</li> <li>• Youth numbers are very strong, with all sections being full, or very close to it. Currently: 9 Joeys, 23 Cubs, 23 Scouts and 8 Venturers, giving 63 youth members. We also have 18 adult members, giving a total active membership of 81.</li> <li>• Planned fundraising events have been disrupted due to Covid-19; but looking for opportunities to grow the leader team.</li> <li>• A new Group calendar coming out when we start back, hopefully in early Term III.</li> <li>• Group committee functioned very well this year; thanks to the Ross family, Julie as secretary and we welcome Leigh to the committee for the New Year.</li> <li>• Scouting at home has gone very well and I commend the leaders for adapting so quickly and the youth members for learning to work in new ways.</li> <li>• Attached is the latest Scouting schedule to get back to meeting face-to-face – depending on advice.</li> <li>• At the moment we will continue with Zoom for some leader meeting.</li> </ul>	
3	Section Report Joey Scouts	<ul style="list-style-type: none"> <li>• A great year</li> <li>• In 2019, the Mob was led by Rochelle Voller, ably assisted by Sue Sparrow and Merrill Ovendon.</li> <li>• Attended: Hop Hop Splash in May</li> <li>• Worked on their Environment badges through the year.</li> </ul>	Tara (Bilby)

		<ul style="list-style-type: none"> <li>• 2019 had 5 Joeys attending each week.</li> <li>• Rochelle left at the end of 2019 – new position and had to leave Scouting</li> <li>• Welcomed new leaders, Tara Froelich (Bilby) and Tammy Becker (Taz), with Sue still assisting.</li> <li>• Membership is now at 10</li> <li>• 2 possible joining when group meets at Den again</li> <li>• Waiting list for further Joey Scouts (predicting 12)</li> <li>• Tara attended part of the Hop Along to understand more about the new program.</li> <li>• On-line learning with Scouting had 11 children join.</li> <li>• Leaders sent home weekly emails and home challenges.</li> <li>• Have their own Facebook page to share activities.</li> <li>• Looking forward to running face to face programs again in the near future.</li> </ul>	
	<p><b>Section Report Cub Scouts</b></p>	<ul style="list-style-type: none"> <li>• Started 2019 with 16 cubs, ended with 23</li> <li>• Attended: ANZAC day - Brisbane City Lion hunt completed the 2<sup>nd</sup> activity for the Their Service Our Heritage badge.</li> <li>• From the temporary building watched the building of our new den - When temporary building had to go we moved to the Redlands Boat Club</li> <li>• Nighttime activities consisted of: making paper fish and blowing them across the dance floor. Cooking nights, Explored the grounds and the boat ramp; learned about marine rescue &amp; mapping.</li> <li>• Celebrated 50<sup>th</sup> Anniversary of landing on the moon - earned a badge by taking part in 2 programs learning more about the Lunar Trip.</li> <li>• In October attended the official opening of the Den. Cohen and Emily were photographed cutting the cake with the Governor General.</li> <li>• Cubs who had been youth members since the fire were awarded a phoenix certificate.</li> <li>• Attended joint Halloween night with the scout troop.</li> <li>• Oliver moved up to scouts.</li> <li>• Grey wolf hikes at Venmans and Coochie Island were enjoyed by cubs.</li> <li>• Camped in November at Bimbimbi shelter at Karingal with a space theme.</li> <li>• A night at Cleveland pool, cubs earned a</li> </ul>	<p>Julie Bennell (Baloo) Paul Seuss Leader</p>

		<p>swimming badge and introduction to the new award scheme OAS badges.</p> <ul style="list-style-type: none"> <li>• At the start of 2020, due to rain outdoor program became an indoor program (tents inside Den)</li> <li>• Bunji became BP for our time travel program, where we explored BP's life, learning more about scouting history.</li> <li>• Commemorated Founders Day, Mathew and Tyler moved up to Scouts on the night.</li> <li>• Attended Clean-Up Australia Day with the Joeys</li> <li>• Attended Bushcraft sleepover</li> <li>• Cubs learnt 1st aid skills and Bushcraft skills.</li> <li>• Cooking lunch on fires was the highlight of the weekend.</li> <li>• Year finished with 23 cubs</li> <li>• Cubs learning new skills with the closing of face to face meetings</li> <li>• Peak awards were awarded to Oliver Bridges, Mathew White and Tyler Pearson</li> </ul>	
	<p style="text-align: center;"><b>Section Report Scouts</b></p>	<ul style="list-style-type: none"> <li>• Began the Year with 2 patrols and 8 scouts regularly attending.</li> <li>• Grew to 23 Scouts in 4 Patrols.</li> <li>• The Scouts had a few changes in leadership throughout this time, beginning the year with Group Leader Dingo and Dolphin.</li> <li>• I officially took over the unit as Scout Leader in March 2019, however with baby Eamon being born March 13 my partner Lee led the troop for term 2 until I was able to begin regularly attending with Dolphin in term 3. We have since welcomed Yogi and Zac into the unit bring our leadership team to 4 and have 2 parent helpers – Kerryann who helps each week during section meetings and Mark who has come along to our camps.</li> <li>• Highlights of the year include district camp (where Shark patrol took home the first aid trophy), the opening of our new den, troop camp (2 patrols in attendance focusing on camping and cooking skills), Patrol Leader Reward Day and our very first troop hike. We hiked from Moggill Conservation Area into Tyamolum Scout Campsite. The weather in the week leading up to the hike was very wet! This meant we ended up with several water crossings but thankfully no wet tents. For a bunch of scouts who had never hiked before I was very impressed with their enthusiasm and this was the first hike I've ever been on with scouts where we didn't have overloaded packs.</li> </ul>	<p style="text-align: center;">Tam (Akuna) Leader</p>

		<ul style="list-style-type: none"> <li>• We then had the challenge of transitioning to Scouting at Home at the end of term 1, this is a very different way of doing Scouting however all Scouts have engaged really well and we are all learning new skills.</li> <li>• This year saw the staged introduction to the (new) Youth Program. We benchmarked all Scouts across the OAS badges and began working towards OAS and SIA badges. We awarded 3 Pioneer cords and many other badges across both award schemes. We have now transitioned to the (new) Youth Program with only Milly continuing her ASM Journey through the old program.</li> <li>• Now that the unit has stable leadership, we have been able to implement regular Unit Councils and have seen an increase in Youth Led programs and activities. As a leader I am incredibly proud of all Scouts in the unit, but special mention should go to Milly, Scarlett, Heath and Matthew who have taken on the challenge to step up as Patrol Leader's and all the extra work that role entails.</li> <li>• Using the skills she has learnt as a Patrol Leader, Milly has taken the extra step to apply for the QLD Branch Youth Council. She was successful in her application and now joins a team of 23 other Scouts, Venturers and Rovers from across QLD in an important role providing youth input and guidance on Scouting in Queensland across a range of topics.</li> <li>• It has been a wonderful year getting to know the Scouts, other youth members, Leader's and adult supporters here at Cleveland. I would like to thank you all for welcoming me so warmly into the group and for the work you do to keep the group running.</li> <li>• Thank you also to all my parents who have been understanding as I slowly began doing more with the Scouts. With such a young baby at home we were not able to get out and camp as often as I would have liked but I am looking forward to a jam-packed year of events this year. Our Patrol leaders are already planning patrol activities that can be done right now as we wait for more COVID-19 restrictions to be lifted.</li> </ul>	
	<p align="center"><b>Section Report Venturers</b></p>	<ul style="list-style-type: none"> <li>• Scouting Goals for 2020-2021 year are even higher</li> <li>• Membership (14.5 - 18yo) May 2019 - 11 Venturers 2F/9M May 2020 - 8 Venturers 2F/6M (5 'booted')</li> </ul>	<p align="center"><b>Tom Taranto (Komo) Leader</b></p>

		<p>[over 18], 2 join)</p> <ul style="list-style-type: none"> <li>• Achievements Apr2019-Apr2020 2 Venturer Skills Award - Levi Shuttleworth, Matthew Ross 2 Venturer Award - David Day, Andrew Sutton 1 Queen Scout Award - Zac Cochrane</li> <li>• Goals Apr2020-Apr2021 2 Venturer Skills Award - New Youth Program 2 Venturer Award - 1 New and 1 Old Youth Program</li> <li>• 3 Queen Scout Award - Old Youth Program</li> <li>• Activities Apr2019-Apr2020 Apr 2019 - ANZAC Day Sleepover Apr 2019 - Operation Archer, Wivenhoe Dam. 3rd Place May 2019 - Vocation Seminars June 2019 - Crazy Races 1 July 2019 - Ice Skating, Acacia Ridge Aug 2019 - NightHawk, Clifton Oct 2019 - Queen Scout Award to Zac Cochrane Oct 2019 - Official Opening Scout Den. Significant Roles: Sound, garden, etc Oct 2019 - Triathlon, Raby Bay Nov 2019 - First Aid Course Feb 2020 - Citizenship Reports Mar 2020 - Debate: Medicinal marijuana should be legalised Mar 2020 - Crazy Races 2 Apr 2020 - Zoom Presentations: 2 Way Radio, New Youth Program, Kahoots</li> <li>• Hoping for more Venturer Awards and Venturer Skills Award tyhis Scouting Year and propose 3 Queen Scout Awards</li> <li>• Venturers have adapted really well to zoom technology and meetings.</li> <li>• Looking forward to moving ahead with the new youth program</li> <li>• Down to 8 Venturers – how to move forward to increase numbers? Looking for ideas for new Scouting Year.</li> </ul>	
4	<b>Group Leader Report</b>	<p><b>Adoption of the 2020 Plan</b></p> <ul style="list-style-type: none"> <li>• We have a 2020 Plan in place but will be working on developing a 2222 Plan in the near future.</li> </ul>	<b>Andy Hall</b>
5	<b>Chairperson's Report</b>	<ul style="list-style-type: none"> <li>• 2019 was focused on the Den rebuild and fundraising</li> <li>• Thanks again to our major supporters for the rebuild: Liona Constructions Capalaba Rotary Ashcroft Architects</li> </ul>	<b>Doug Ross</b>

		<p>Redlands Foundation  Redland City Council - Cr Wendy Boglary  Brisbane Alarm Monitoring Services  A1 Certifier - Michael and Karlie Van Dyck  Hammelmann Pty Ltd - Mark Bridger  Capalaba Lions  Colonial Landscape Supplies  SS-Signs  A&amp;T Surveying - Allan &amp; Tania McLaughlin  John Gaskell Planning Consultants  Claymore Contractors  Jessica Stroja PhD Candidate (History and migration) at Griffith University  M S E Security Services P/L</p> <ul style="list-style-type: none"> <li>• 2020 was the year we were going to get the Group back to normal scouting until Covid 19 came along</li> <li>• We still need to finish moving into the new building when restriction ease later in the year</li> <li>• We will also need to focus on fund raising later in the year</li> <li>• Looking to fill the rest of the committee positions – Den hire coordinator, Quartermaster, Grants coordinator, Fundraising coordinator, Communications Officer.</li> </ul>	
6	Treasurer's Report	<ul style="list-style-type: none"> <li>• Presentation of Audited Financials 2019/2020 -books audited from James Stephen and associates; no errors in the books</li> <li>• 2019-2020 Den was rebuilt</li> <li>• Thanks due to donations, GRANTS and a well-managed project</li> <li>• Branch managed the payments for most of the expenditure, Cleveland Scouts only accounted for a minor amount of the expenditure in our books</li> <li>• Donation of \$19,667.95 and payments of \$63,738.01 of which \$35,240.54 was paid directly to Branch and \$22,002.16 was used for the Q-Store reconstruction.</li> <li>• Our books where migrated to Xero this year, to ensure the Scouts Association is in line with the Australian Taxation Office reporting requirements for all Charitable organisations by 30 June 2021.</li> <li>• Previously I have accrued &amp; reported member ships in the year they are due.</li> <li>• This financial year, the Scout Association has requested that we account for them when they are paid, therefore we have double the membership fees this financial year (\$41,109 against a budget of \$17,349). Branch gave a</li> </ul>	Kerryann Ross

		<p>credit for each child against their fees of \$31.25. We allocated this to Term 2 subs; therefore not requiring additional funds from parents for this Term.</p> <ul style="list-style-type: none"> <li>• <b>Den Hire</b> has increased this year <b>\$6,130.85</b>, with the new building coming on line. We have 4 weekly, 1 monthly permanent renters with additional Den Hire at an ad hoc basis.</li> <li>• <b>Total fundraised was \$9,733.51.</b></li> <li>• <b>Bookfest donated \$6,500</b> and we collected <b>\$145.10 from the Rotary Sausage Sizzle. Rotary Club of Capalaba donated \$1,500</b> and we collected <b>\$887.51 from Containers for Change</b> donations cage. We made <b>\$461.10 from the sale of donated items.</b></li> <li>• Major unbudgeted expenditure for the year was on maintenance to get the Den ready for move in (tree removal \$904.55, lawn set-up \$1,026.81, cleaning \$704.54, cleaning products \$1,317.66, Security set-up \$611.92, Lawn Mower repair \$685.27). Higher rates due to increase water and industrial kitchen sum (additional \$565.32). Den opening Party %808.12 and Xero accounting fees \$363.99. All other expenditure was in line with the budget and previous financial years expenditure. I wish to submit the audited 2019/2020 Financial accounts for approval.</li> <li>• <b>Andy Hall asked members present to ratify the Group Accounts 2019/2020 (as Audited by James Stephen and associates).</b> <b>Andy Hall – motioned</b> <b>Tam Hall – seconded</b> <b>Motion carried</b> <b>18 Votes approve budget</b></li> <li>• Adoption of Budget for the current 2020/2021</li> </ul>	
7	Committee Rules	<ul style="list-style-type: none"> <li>• Adoption of the Association of Model Rules <ul style="list-style-type: none"> <li>- Presentation and adoption of Group Support Committee Rules</li> </ul> </li> </ul> <p><b>Members present asked to approve the Group Committee Rules for the upcoming Scouting Year.</b> <b>Motioned – Doug Ross</b> <b>Seconded – Tam Hill</b> <b>18 votes in favour</b></p>	Andy Hall Doug Ross

		<p><b>PREAMBLE</b></p> <p>The Branch Executive Committee under the provisions of Rule 4.3 and Rule 4.7 of the Policy and Rules of Scouts Australia, hereafter referred to as P &amp; R, is empowered to approve Rules which must be adopted by the Group Support Committee to govern the conduct of meetings and the discharge of the functions of the Group Support Committee.</p> <p>For the guidance and direction of the Group Support Committee, the model rules are set out here and any variation from such rules shall be effective only after approval of the Chief Commissioner on the recommendation of the Region Commissioner and District Commissioner concerned.</p>	
8	<p><b>Appointment of Office Bearers</b></p>	<ul style="list-style-type: none"> <li>Confirmation of Office Bearers and Vacancies</li> <li><b>Members present asked to confirm the Office Bearers for the upcoming Scouting Year</b>  Doug Ross - Chairman  Julie Sutton - Secretary  Kerryann Ross – Treasurer  Leigh welcomed to committee – website administrator  all present - 18 votes in favour  <b>committee verified</b></li> </ul>	<p><b>Andy Hall</b></p>
9	<p><b>Invitation to VIP guests to address meeting</b></p>	<ul style="list-style-type: none"> <li>Councillor Wendy Boglary  lots of challenges and resilience within the group – community support has been wonderful  Going forward – health is paramount – families will need scout to get through the new norm. Scouting and Scout Events is normality for families – new playground going on down the road and a toilet.  Lease – signed sealed and delivered – frank pierce – going forward what will be available – trying to get an organizational sustainability grant going ahead to support groups that cannot get fundraising will be in contact with someone through the Group  Thank-you to outgoing Committee  Thank-you to the Venturers for trailer support during the election  Looking forward to the upcoming year</li> <li>Paul Tuckwood DSL  excited by enthusiasm – thank-you to everyone who soldiered on fire rebuild program Covid-19.  Through it all we have managed to keep the scouting going at Cleveland. Paul personally thanked Doug Ross and Kerryann Ross for all of the blood sweat and tears to keep the Cleveland Scout Association alive  Thank-you to Andy for continuing his job as Group Leader  Thank-you to Tom for the opening ceremony – and Congratulations also to Tom for achieving his wood badge  Cleveland is a vibrant group – thank-you to all of the people who support this Group (and acknowledgement to Councillor Wendy</li> </ul>	

		<p>Boglary who is wearing her Scout Scarf)  Paul is excited to be associated vibrant / positive Group that Cleveland is.  Acknowledged Julie Sutton – receiving her badge for Service to Scouting</p>	
10	<b>Any other business</b>	<ul style="list-style-type: none"> <li>• Amelia Day – formally thanked everyone who has come since the fire and previous to this moment in time. Very proud of the Scout troop in particular. Can be difficult and tiring but very rewarding. Got a position on Youth Council 2020 – 2021. Hoping to get ASM and do some great things.</li> <li>• Annette – from Lions – we thank you for letting us to be part of the Scout Troop. Looking forward to the book fest and supporting the Group with donations</li> </ul>	
11	<b>Closing comments and closing prayer</b>	<ul style="list-style-type: none"> <li>• Closing Prayer: Tam Hill</li> </ul>	<b>Tam Hill</b>